

CITY OF SILVER LAKE COUNCIL MEETING

CITY HALL

August 5, 2024

5:30 P.M.

ORDER OF BUSINESS MEETING

Pledge of Allegiance

*****2025 Budget Hearing*****

Public Comments

Minutes

Financial Report

Appropriation Ordinance

Business Items:

1. GAAP Waiver Resolution
2. Verizon Tower Rent Plan
3. 2024/2025 Capital Improvement Plan Review
4. Priddy Parlor CMB Application
5. Neptune Subscription Renewal Request
6. Monthly Public Works Report
7. Monthly Police Report

******PLEASE NOTE: This agenda is subject to additions or changes as may be necessary.**

City of Silver Lake

2025

Adopted Budget General Fund - Detail Page 1	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Expenditures:			
Administrative			
Salaries	58,391	64,000	71,000
Contractual	121,574	123,500	127,185
Commodities	8,324	10,000	15,000
Capital Outlay	36,209	50,000	116,000
Misc	12,742	10,000	10,000
Total	237,240	257,500	339,185
Law Enforcement			
Salaries	242,663	290,000	333,000
Contractual	31,010	25,000	39,900
Commodities	17,319	15,000	19,000
Capital Outlay	52,014	50,000	59,000
Misc	55		
Total	343,061	380,000	450,900
Street			
Salaries	54,707	61,000	64,000
Contractual	12,379	20,000	25,000
Commodities	1,392	2,000	7,000
Capital Outlay		5,000	4,000
Total	68,478	88,000	100,000
Park			
Salaries			
Contractual	2,218	3,500	6,000
Commodities	4,757	2,000	3,000
Capital Outlay	800	2,000	2,000
Total	7,775	7,500	11,000
Street Lighting			
Salaries			
Contractual	8,792	9,000	10,000
Commodities			
Capital Outlay			
Total	8,792	9,000	10,000
Transfers			
Transfer to Capital Improvement	30,000		
Contractual			
Commodities			
Capital Outlay			
Total	30,000	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Commodities			
Capital Outlay			
Total	0	0	0
Page 1 - Total	695,346	742,000	911,085

Draft

City of Silver Lake

2025

Adopted Budget General Fund - Detail Page 2	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Expenditures:			
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
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Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Page 2 -Total	0	0	0
Page 1 -Total	695,346	742,000	911,085
Grand Total	695,346	742,000	911,085

(Note: Should agree with general sub-totals.)

City of Silver Lake

2025

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Highway	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	70,020	36,223	90,193
Receipts:			
State of Kansas Gas Tax	26,544	38,080	38,040
County Transfers Gas	33,007	20,090	20,070
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	59,551	58,170	58,110
Resources Available:	129,571	94,393	148,303
Expenditures:			
Capital Outlay	93,348	4,200	120,000
Cash Reserve (2025 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	93,348	4,200	120,000
Unencumbered Cash Balance Dec 31	36,223	90,193	28,303
2023/2024/2025 Budget Authority Amount	120,000	50,000	120,000

0

Adopted Budget

Adopted Budget Special Parks & Recreation	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	17,082	18,190	19,344
Receipts:			
Alcohol Tax	1,103	1,554	1,206
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	1,103	1,554	1,206
Resources Available:	18,190	19,744	20,550
Expenditures:			
Capital Outlay	0	400	20,000
Cash Reserve (2025 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	400	20,000
Unencumbered Cash Balance Dec 31	18,190	19,344	550
2023/2024/2025 Budget Authority Amount	11,000	18,000	20,000

CPA Summary

City of Silver Lake

2025

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Water/Sewer Utility	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	160,495	268,320	353,020
Receipts:			
Charges for Service	598,194	590,000	590,000
Interest	736	700	700
Tower Rent	30,635	30,000	30,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	629,565	620,700	620,700
Resources Available:	790,060	889,020	973,720
Expenditures:			
Salaries & Benefits	241,095	260,000	282,000
Contractual	80,136	95,000	106,500
Commodities	43,437	40,000	55,000
Capital Outlay	76,127	75,000	218,000
Debt Service	64,946	65,000	65,000
Transfer	15,000	0	
Cash Reserve (2025 column)			
Miscellaneous	999	1,000	
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	521,740	536,000	726,500
Unencumbered Cash Balance Dec 31	268,320	353,020	247,220
2023/2024/2025 Budget Authority Amount	535,000	606,000	726,500

Draft

Adopted Budget

Dare	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	1,556	876	721
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	1,556	876	721
Expenditures:			
Commodities	29		721
Miscellaneous	651	155	
Cash Reserve (2025 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	680	155	721
Unencumbered Cash Balance Dec 31	876	721	0
2023/2024/2025 Budget Authority Amount	3,211	1,556	721

CPA Summary

DRAFT
City of Silver Lake Regular Session Minutes
Monday, July 15, 2024

The Governing Body of the City of Silver Lake met in regular session at City Hall on July 15, 2024, at 5:30 PM with Mayor Jonah Bishop conducting the meeting and the following Councilmembers present: Brad Bryant, Jake Fisher, Michael Hamilton and Kenneth Wade (4) absent: (0). Also present was City Attorney Todd Luckman, Police Chief Doug Ashcraft, Public Works Superintendent Cary Deiter, City Clerk Marie Beam & Assistant Clerk Sarah Glenn.

During Public Comment Mayor Bishop spoke for Leslie Beer to request the use of the Community Center on September 14, 2024 at no cost for a free community shred event sponsored by Bob Schwarz Financial. Councilmember Bryant made a motion to approve the request. The motion was seconded by Councilmember Hamilton and passed.

A motion was made by Councilmember Bryant to approve the minutes of the July 1, 2024 meeting as amended. The motion was seconded by Councilmember Fisher and carried.

Claim vouchers in the amount of \$10,219.09 were submitted to Council for appropriation. A motion was made by Councilmember Bryant and seconded by Councilmember Fisher that said Appropriation Ordinance be accepted as read and passed by a roll call vote of AYE: Brad Bryant, Jake Fisher, Michael Hamilton and Kenneth Wade (4) NAY: (0). The Ordinance was declared passed and was given No. 2611.

A motion was made by Councilmember Wade to amend the agenda to add two additional business items. The first item added was the appointment of a new Councilmember. The second item added was the appointment of the Street and Law Commissioners. The motion was seconded by Councilmember Hamilton and passed.

Mayor Bishop recommended the appointment of Pasia Hutsell to Council. Councilmember Fisher made the motion to approve the recommendation. The motion was seconded by Councilmember Bryant and passed. Mrs. Hutsell joined Council at the table and took her Oath of Office.

Mayor Bishop appointed Councilmember Wade as the Law Commissioner and Councilmember Hutsell as the Street Commissioner. Councilmember Hamilton made a motion to accept the appointments, which was seconded by Councilmember Bryant and carried.

Council reviewed the 2025 Draft Budget and made the decision not to exceed the Revenue Neutral Rate, which would have increased property taxes. The Budget Hearing is to be scheduled at the beginning of the August 5, 2024 Council meeting.

Councilmember Fisher made a motion to approve an application for a temporary Permit for a special event at 323 Railroad and Resolution 2024-05 regarding the event. Councilmember Wade seconded the motion which carried with all ayes.

Councilmember Wade gave an update on the Verizon Tower Rent Plan. He let Council know he is collecting bids from consultants to present at the next meeting. A consultant would provide support service and legal review of any contracts in regards to the placement of antennas on the City's water towers.

Councilmember Fisher made a motion to accept a contract with Midland Care Meals on Wheels for the use of the Community Center for the purpose of providing meals under the Congregate Meal Program. The motion was seconded by Councilmember Wade and passed.

Police Chief Ashcraft reported back to Council that Purple Wave does not allow reserves to be set. Councilmember Fisher made a motion to sell the Police Challenger on Purple Wave with no set reserve. The motion was seconded by Councilmember Hamilton and carried.

The possible addition of a speed bump to Lake Street at the edge of town close to the City Shop was discussed. Superintendent Deiter expressed concern about speeding vehicles and his worry about a child getting hit. Chief Ashcraft plans to increase patrols in the area. Council decided the best course of action is to try increased patrol, new signs and a speed bump as a last resort only.

Superintendent Deiter presented three bids to replace the deteriorating AC/Heating unit at City Hall. Councilmember Wade made a motion to purchase the unit not to exceed \$3500. The motion was seconded by Councilmember Fisher and carried.

Superintendent Deiter let Council know the Public Works Department is planning to burn the brush pile from the recent storm. They have completed painting the crosswalks in town. Future plans include exercising fire hydrants and attending training. Councilmember Wade requested the Department look into the sink hole developing behind City Hall and get some recommendations on how to fix the problem.

With no further business to come before Council, Councilmember Bryant made a motion to adjourn the meeting at 6:03 PM. Councilmember Wade seconded the motion, and with no further discussion, the meeting was adjourned.

Marie Beam, City Clerk

THE 2024 CITY OF SILVER LAKE BUDGET SUMMARY THROUGH 7/31/2024
July 31, 2024

BUDGETED FUNDS

NON-BUDGETED FUNDS

2024	ORDINANCE NUMBER	BUDGETED TOTAL	GENERAL FUND	GENERAL (Lump)	GENERAL (Street Department)	GENERAL (Parks)	GENERAL (Street Lighting)	WATERWORKS (Water/Sewer/Utility)	SPECIAL HIGHWAY	SPECIAL PARKS & REC	DARE	BUDGETED TRANSFERS	BUDGETED ACCOUNTS MONTHLY	NON-BUDGETED FUNDS				APPROPRIATION TOTAL
														ARPA (not in total)	CAPITAL IMPROVEMENT EQUIP. RESERVE	UTILITY RESERVE (not in total)	FUNDS ALL	
STARTING BALANCES-----	#	\$1,547,556.00	\$308,000.00	\$454,000.00	\$83,000.00	\$1,500.00	\$9,000.00	\$608,000.00	\$50,000.00	\$18,000.00	\$1,566.00	\$0.00	\$1,667,566.00					
AMOUNT SPENT - 1/4/2024	2593-P	5,843.27	2,100.73	711.00				3,037.54										
AMOUNT SPENT - 1/8/2024	2594-P	9,046.35	5,088.54	14,189.64				15,077.43										
AMOUNT SPENT PAYROLL - 1/16/2024	2594-P	16,994.21	1,746.73	6,919.46				4,086.67										
AMOUNT SPENT - 2/6/2024	2597-P	46,136.65	3,421.65	34,878.05				5,986.45										
AMOUNT SPENT PAYROLL - 2/6/2024	2597-P	35,768.25	3,297.86	14,536.48				14,737.32										
AMOUNT SPENT - 2/19/2024	2598-P	72,147.55	5,239.80	2,124.16				62,714.12										
AMOUNT SPENT PAYROLL - 2/19/2024	2598-P	16,394.17	1,812.88	6,699.71				6,463.81										
AMOUNT SPENT - 3/4/2024	2599-P	16,745.07	5,265.82	4,588.05				6,913.20										
AMOUNT SPENT PAYROLL - 3/4/2024	2599-P	35,728.33	3,301.92	15,162.58				14,177.34										
AMOUNT SPENT - 3/16/2024	2600-P	28,568.23	1,378.29	2,505.48				20,862.53										
AMOUNT SPENT PAYROLL - 3/16/2024	2600-P	16,394.18	1,612.71	6,899.70				6,463.81										
AMOUNT SPENT - 4/1/2024	2601-P	7,243.11	3,430.23	1,396.78				2,416.12										
AMOUNT SPENT PAYROLL - 4/1/2024	2601-P	37,048.93	4,591.70	14,502.33				14,871.90										
AMOUNT SPENT - 4/16/2024	2602-P	8,692.37	1,208.04	359.51				5,237.03										
AMOUNT SPENT PAYROLL - 4/16/2024	2602-P	16,394.18	1,612.69	6,989.71				6,463.82										
AMOUNT SPENT - 6/6/2024	2603-P	89,745.71	82,828.47	1,747.43				4,804.40										
AMOUNT SPENT PAYROLL - 6/6/2024	2603-P	40,186.79	4,781.71	15,093.67				17,227.40										
AMOUNT SPENT - 6/20/2024	2604-P	17,712.14	6,510.21	3,001.50				5,224.28										
AMOUNT SPENT PAYROLL - 6/20/2024	2604-P	13,978.48	887.86	6,271.76				3,297.84										
AMOUNT SPENT - 6/23/2024	2605-P	14,542.52	5,803.02	841.88				12,746.55										
AMOUNT SPENT PAYROLL - 6/23/2024	2605-P	27,229.88	1,927.70	8,470.92				2,141.92										
AMOUNT SPENT - 6/27/2024	2606-P	13,488.54	1,461.86	1,319.92				6,291.86										
AMOUNT SPENT PAYROLL - 6/27/2024	2606-P	8,729.50	1,068.63	4,128.84				4,445.83										
AMOUNT SPENT - 7/1/2024	2609-P	30,098.24	4,095.55	11,503.09				18,498.87										
AMOUNT SPENT PAYROLL - 7/1/2024	2609-P	10,218.09	1,068.63	1,129.55				6,848.98										
AMOUNT SPENT - 7/16/2024	2611-P	16,209.24	1,509.00	6,791.35				6,280.73										
AMOUNT SPENT PAYROLL - 7/16/2024	2611-P	0.00	0.00	0.00				0.00										
AMOUNT SPENT - 8/6/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT PAYROLL - 8/6/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT - 8/19/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT PAYROLL - 8/19/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT - 9/6/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT PAYROLL - 9/6/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT - 9/16/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT PAYROLL - 9/16/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT - 10/7/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT PAYROLL - 10/7/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT - 10/21/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT PAYROLL - 10/21/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT - 11/4/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT PAYROLL - 11/4/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT - 11/18/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT PAYROLL - 11/18/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT - 12/2/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT PAYROLL - 12/2/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT - 12/16/2024	0.00	0.00	0.00	0.00				0.00										
AMOUNT SPENT PAYROLL - 12/16/2024	0.00	0.00	0.00	0.00				0.00										
TOTALS:		\$686,366.07	\$146,071.48	\$197,923.36	\$42,720.46	\$2,061.56	\$4,166.53	\$266,695.03	\$4,200.00	\$399.96	\$166.63	\$0.00	\$686,366.07	10,090.00	\$0.00	\$0.00	\$96,456.07	
TOTAL PERCENT SPENT		86.1%	44.31%	43.80%	46.34%	21.70%	46.32%	47.30%	8.40%	2.22%	10.00%	-	44.35%					
PERCENT REMAINING		13.9%	55.69%	56.20%	53.66%	78.30%	53.68%	52.70%	91.60%	97.78%	89.00%	#DIV/0!	55.65%					

MONTHS PAST IN 2024 7
 PCT PAST IN 2024 68%
 MONTHS REMAINING IN 2024 6
 PCT REMAINING IN 2024 42%

City of Silver Lake
Record of Ordinance #2612
August 5, 2024

An Ordinance making appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Silver Lake, Kansas. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

General Operating

General Fund

8860	GEN	Kansas One-Call System, Inc.	Locates	-45.60
EFT	GEN	Shawnee County Solid Waste Department	Trash Service	-95.00
8872	GEN	Union Pacific Railroad Company	Welcome Sign Location Lease	-100.00
8871	GEN	The Topeka Metro News	Budget Notice and Ord # 2610	-192.90
EFT	GEN	Kansas Gas Service	Gas Service	-105.75
EFT	GEN	Evergy	Electricity	-1,258.92
EFT	GEN	Card Service Center	Office Supplies	-260.90
EFT	GEN	Card Service Center	Grounds Supplies	-503.30
8868	GEN	Rossville Market	Supplies	-13.98
8870	GEN	TARC, INC.	Shred Service	-10.00
8868	GEN	Stumbo Hanson LLP	Legal Services	-804.32
EFT	GEN	Cox Business	Phone & Internet	-392.69
			Total General Fund	-3,783.36

Law Enforcement

8869	LAW	Sunset Law Enforcement	Ammo	-904.00
8859	LAW	Jayhawk Software	Law Computer Reset	-262.50
8864	LAW	Pat McCarthy Productions	Street Crimes Training	-495.00
EFT	LAW	Kansas Gas Service	Gas Service	-91.84
EFT	LAW	Evergy	Electricity	-306.89
EFT	LAW	Card Service Center	Uniforms	-1,947.52
EFT	LAW	Card Service Center	Office Supplies	-465.34
8856	LAW	Embroidery Plus	Sewing Patches	-90.00
EFT	LAW	Shelbi Scarbrough	Mileage	-24.12
8868	LAW	Rossville Market	Supplies	-38.15
EFT	LAW	Casey's Business Mastercard	Fuel	-217.58
8868	LAW	Stumbo Hanson LLP	Legal Services	-120.00
EFT	LAW	Cox Business	Phone & Internet	-185.90
			Total Law Enforcement	-5,148.84

Street

EFT	SDP	Evergy	Electricity	-1,130.27
			Total Street	-1,130.27

Street Lighting

EFT	STL	Evergy	Electricity	-484.40
			Total Street Lighting	-484.40

Total General Operating **-10,546.87**

Waterworks Fund

EFT	WW	Brad Kirk	Cell Phone Reimbursement	-41.34
8861	WW	KDHE - Bureau of Water	Wastewater Permit Fee	-185.00
8857	WW	Gary Taylor	July 2024 Water Operator	-414.50
8867	WW	Schulte Supply, Inc.	Water Supplies	-266.46

**City of Silver Lake
Record of Ordinance #2612
August 5, 2024**

Waterworks Fund Cont.

8863	WW	Menards	AC Parts	-508.52
8862	WW	MARC	Super-Zyme 05 & X-Treme Sewer Sonvent	-928.84
EFT	WW	Kansas Gas Service	Gas Service	-246.86
EFT	WW	Evergy	Electricity	-1,012.46
EFT	WW	Card Service Center	Grounds Supplies	-277.90
8858	WW	Hawkins, Inc	Water Treatment Pump & Tank	-6,697.82
8855	WW	Alexander Pump & Services, Inc.	Transducer replacement	-620.00
8865	WW	Rossville Auto Supply	Supplies for oil Change	-117.74
8868	WW	Rossville Market	Supplies	-28.97
EFT	WW	Casey's Business Mastercard	Fuel	-999.16
EFT	WW	Cox Business	Phone & Internet	-114.44
			Total Waterworks Fund	-12,460.01
			Total	-23,006.88

That this Ordinance shall take effect and be in force from and after its passage.

Passed this 5th day of **August, 2024**

Signed or Approved this 5th day of August, **2024**

Attest:

City Clerk

Mayor

City of Silver Lake



GAAP WAIVER RESOLUTION 2024-06

WHEREAS the City of Silver Lake, Kansas, has determined that the financial statements and financial reports for the year ended December 31, 2024 to be prepared in conformity with the requirements of K.S.A. 75-1120a (a) are not relevant to the requirements of the cash basis and budget laws of this State and are of no significant value of the Governing Body or the members of the general public of the City of Silver Lake and;

WHEREAS there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a (a) for the year ended December 31, 2024.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the City of Silver Lake, Kansas, in regular meeting duly assembled this 5th day of August, 2024 that the Governing Body waives the requirements of K.S.A. 75-1120a(a) as they apply to the City of Silver Lake for the year ended December 31, 2024.

BE IT FURTHER RESOLVED that the Governing Body shall cause the financial statements and financial reports of the City of Silver Lake to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

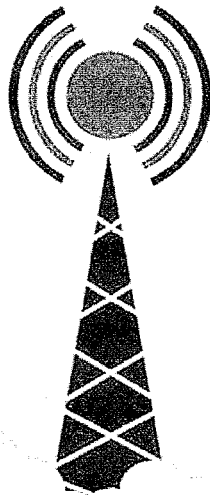
PASSED BY THE COUNCIL this 5th day of August, 2024.

APPROVED BY THE MAYOR this 5th day of August, 2024.

Jonah Bishop, Mayor

Attest:

Marie Beam, City Clerk



STEEL IN THE AIR

Steel in the Air, Inc.

Proposal of Services

City of Silver Lake, Kansas

June 13, 2024

Todd Luckman
Stumbo Hanson, LLP
2887 SW MacVicar Avenue
Topeka, KS 66611

- **Re: Cell Site Assessment and Consulting Services**
City of Silver Lake, Kansas
Site Address: 502 Lake Street, Silver Lake, KS 66539
Wireless Service Provider Renegotiation Request: Verizon

Dear Mr. Luckman:

Pursuant to our previous discussion, Steel in the Air, Inc. ("SITA") is pleased to provide the following information about our history and the scope of services that SITA provides that would assist the City of Silver Lake ("City"). SITA is interested, possesses the experience and professional capabilities, and is qualified in providing consulting services pertaining to lease space on the City-owned Water Tank to the Wireless Service Provider for the operation of wireless communication facility.

SITA Background and Summary

In the past 20 years, SITA has provided services to over 4,300 clients on cell communication site lease-related issues, including over 125 governmental clients. SITA has completed assessments in all 50 U.S. states and two U.S. territories, and in Mexico and Canada. SITA also offers services in Australia through a partner. SITA's services include the review of proposals for new and existing cell communication sites, fair market valuation of cell communication site leases, review of proposals to modify or extend existing cell communication site leases, evaluation of proposals to purchase long-term easements under cell communication sites, review of duplication issues from merging carriers, and the brokerage of cell towers. SITA's staff members are some of the nation's foremost experts in negotiating leases on behalf of landowners, both public and private. Furthermore, members of our staff possess a very strong legal background, with a concentration and emphasis on cell sites and real property (cell towers and/or sites) only, having assisted with such related transactions in numerous jurisdictions, as indicated above. We come with tremendous and vast experience relating to wireless telecommunication leases of many types, having reviewed, and analyzed at least 15,000 wireless telecommunication leases.

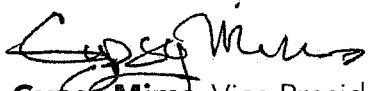
Consulting Services - Scope of Services Description:

Consultant's Services. Consultant agrees to perform Consultation Services ("**Services**") for Client in regard to the Proposed Lease Extension for cellular tower lease on Client's property. Consultant will also evaluate any purchase offers from the Wireless Service Provider or other entities to purchase the lease, or if no proposal has been made, will estimate what the Wireless Service Provider or other entities would be willing to offer to purchase the leasehold interest.

- **Deliverables:** Consultant will provide a written analysis and summary of findings in regard to the proposed renegotiation offers for the existing lease to include the Following:
 - Review of the business terms and conditions in the Current Lease.
 - Review of proposed terms and conditions in the Proposed Lease Extension Amendment.
 - Analyze local zoning regulations to determine restrictions on new sites or alternative sites as alternatives for the Wireless Service Provider.
 - Identify other Alternative Properties and evaluate them against subject site.
 - Identify and review other Existing Towers/Cell Sites in the Area.
 - Identify and review the potential for additional Colocation at the Subject Site.
 - Review and Analyze the Risk of Termination of lease and the valuation of the lease going forward.
 - Provide comparable lease data points for similar Existing Leases in the area of subject site.
 - Provide comparable lease data points for similar Lease Extensions.
 - Provide comparable lease data points for similar Lease Buyouts.
 - Recommend appropriate Lease Rate, Escalation, Signing Bonus, Fee Reimbursement.
 - Recommend appropriate Value and Terms and Conditions of Lease Buyout.
 - Provide on-going guidance, as well as, any follow-up questions and answers as required by Client for a period of twelve months upon retention by Client of service component.
 - Review of the Non-Legal business terms in the Proposed Lease Amendment.
 - Client specifically understands and acknowledges that this review is not a legal review of the lease and is not intended to take the place of a legal review of lease. Client should have any legal document reviewed by an attorney.
 - **Cost:** \$4,500.00
 - **Completion and Delivery:** 4 weeks

We may be retained under our standard Service Agreement or by Purchase Order(s). Thank you for the opportunity to provide the City of Silver Lake with our Proposal for Services.

Best Regards,



Gypsy Mims, Vice President

Steel in the Air, Inc.

Direct : (813) 695-4292

E: gypsy@steelintheair.com

City of Silver Lake



CITY OF SILVER LAKE CAPITAL IMPROVEMENT PLAN

WHEREAS, pursuant to Ordinance No. 2021, the City has established a Capital Improvement Fund; and

WHEREAS, pursuant to K.S.A. § 12-1,118, the City is to transfer certain amounts from the budgeted funds of the City to the Capital Improvement Fund; and

WHEREAS, the City desires to establish a multi-year plan for the expenditures of funds in the Capital Improvement Fund in accordance with the ordinance and the laws of the State of Kansas.

NOW, THEREFORE, the City adopts the following as its Capital Improvement Plan:

1. The City notes that there will be an annual transfer to the Capital Improvement Fund in amounts to be determined as available to the City, as the same is determined by the Council. The City may provide additional amounts to the fund as may be established in budgets or by other official action.
2. In general order of importance by each department, as determined by the City Council for the City, the following general capital improvements are designated by the City as capital improvements that may be funded by the use of amounts held in the Capital Improvement Fund, as the City will designate:

Water Department/Sewer/Storm Sewer Improvements

Utility Vehicle
Water Main Replacement
Water Meter Replacement
Valve Replacement
Storm Drain Replacement
Lift Stations
Lagoon Improvements
Sewer Pump/Lift Station Pumps
Storage Shed(Salt & Sand)
Utility/Storage Buildings
Railroad Street Water Tower
Lake Street Water Tower
RWD Connection
Shop Improvements

Law Enforcement

Police Station
Major Vehicle Repair
Major Equipment Repair

Park Improvements, including:

Sport Complex/Community/Recreation
Install Netting or Chain Link around Tennis Courts
Replace Dirt & Grass around Tennis Courts with Concrete
Replace Tennis Court Lights and Move Outside of Court
Underground Electrical Re-routed to Restrooms and Light Pole
New Playground Equipment
Remove Slab by Tennis Courts (or place shade canopy over slab)
Purchase New Picnic Tables
Improve Drainage at Park
Addition of Trees
Park Restrooms

General Improvements

Interior Improvements to City Hall
Exterior Improvements to City Hall
Improvements to Community Building
Land/Building Acquisitions
Sidewalks
Lawn Mowers
City Hall Generator
Support of USD 372 Community Events

- 3. The use of these funds shall be in accordance with Ordinance No. 2021 and K.S.A. § 12-1,118, and used, in whole or in part, to fund public improvement needs for the City, including the repair, restoration and rehabilitation of existing public facilities.
- 4. This Plan may be amended from time to time as the City Council may direct.

ADOPTED this 5th day of August, 2024.

Jonah Bishop, Mayor

ATTEST:

Marie Beam, City Clerk

**INDIVIDUAL/SOLE PROPRIETOR
APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES**

(This form has been prepared by the Attorney General's Office)

City or County of _____

SECTION 1 - LICENSE TYPE	
Check One: <input checked="" type="checkbox"/> New License <input type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One: <input checked="" type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licenses premises.	
SECTION 2 - APPLICANT INFORMATION	
Kansas Sales Tax Registration Number (required): _____	
I have registered as an Alcohol Dealer with the TTB. <input type="checkbox"/> Yes (required for new application)	
Name <i>Dylan Priddy</i>	Phone No. _____ Date of Birth <i>09/29/1996</i>
SSN/EIN _____	Drivers' License Number _____
Email Address(s). Please separate values with comma _____	
Residence Street Address <i>200 Railroad St</i>	City <i>Silver Lake</i> State <i>KS</i> Zip Code <i>66539</i>
Applicant Spousal Information	
Spouse Name <i>Amy Priddy</i>	Phone No. _____ Date of Birth _____
Residence Street Address <i>200 Railroad St</i>	City <i>Silver Lake</i> State <i>KS</i> Zip Code <i>66539</i>
SECTION 3 - LICENSED PREMISE	
Licensed Premise (Business Location or Location of Special Event)	
DBA Name <i>Priddy Parlor</i>	Name <i>Priddy Parlor</i> Mailing Address (if different from business address)
Business Location Address <i>200 railroad st</i>	Address <i>200 Railroad St po box 364</i>
City <i>Silver Lake</i> State <i>KS</i> Zip <i>66539</i>	City <i>Silver Lake</i> State <i>KS</i> Zip <i>66539</i>
Business Phone No. _____	<input checked="" type="checkbox"/> I own the proposed business location. <input type="checkbox"/> I do not own the proposed business location.
Business Location Owner Name(s) <i>Dylan Priddy</i>	
SECTION 4 - APPLICANT QUALIFICATION	
I am a U.S. Citizen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I am at least 21 years of age	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have had any license issued pursuant to the Kansas Liquor Control Act, Kansas Club and Drinking Establishment Act or Kansas Cereal Malt Beverage Act revoked for a violation of such acts?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
I have been a resident of Kansas for at least _____ years prior to the submission of this application.	
Within 2 years immediately preceding the date of this application, neither I nor my spouse* have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
My spouse has previously held a CMB license.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
My spouse has never been convicted of one of the crimes mentioned above while licensed.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

SECTION 5 – MANAGER OR AGENT QUALIFICATION

My place of business or special event will be conducted by a manager or agent.

 Yes No

If yes, provide the following:

Manager/Agent Name	Phone No.	Date of Birth
Residence Street Address	City	Zip Code

Manager or Agent Spousal Information

Spouse Name	Phone No.	Date of Birth
Residence Street Address	City	Zip Code

Qualification Statement

My manager/agent and his/her spouse* meets all of the qualifications in Section 4.

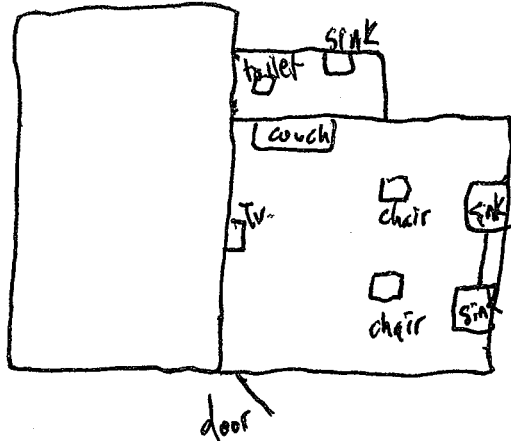
 Yes No**SECTION 6 – DURATION OF SPECIAL EVENT**

Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

Proceed to Section 7 on the next page.

SECTION 7 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: 8 1/2" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct. (K.S.A. 52-601)

SIGNATURE *Byron Buckley* DATE 7-1-24

FOR CITY/COUNTY OFFICE USE ONLY:

License Fee Received Amount \$ _____ Date _____
 (\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)

\$25 CMB Stamp Fee Received Date _____

Background Investigation Completed Date _____ Qualified Disqualified

Verified applicant has registered with the TTB as an Alcohol Dealer

New License Approved Valid From Date _____ to _____ By: _____

License Renewed Valid From Date _____ to _____ By: _____

Special Event Permit Approved Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 109 SW 9TH ST, 5TH FLOOR, PO BOX 3506, TOPEKA, KS 66601.

* Applicant's spouse is not required to meet the citizenship or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)





Invoice

PO Box 388
 Edwardsville IL 62025
 618-656-8383 Fax 618-656-8750

INVOICE DATE	INVOICE NUMBER
07/16/24	S1217066.001
REMIT TO: Schulte Supply Inc. PO Box 388 Edwardsville IL 62025	
PAGE NO: 1	

BILL TO:
 City Of Silver Lake, KS
 Cary Deiter
 PO Box 92
 SILVER LAKE, KS 66539

SHIP TO:
 City Of Silver Lake, KS
 Cary Deiter
 PO Box 92
 SILVER LAKE, KS 66539

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	RELEASE NUMBER	SALESPERSON		
13659	QUO-195335-S0R2V8		Tony Juarez		
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE	
Lisa Zoekler	BW BEST WAY	NET 30 DAYS	07/16/24	07/16/24	
DESCRIPTION	ORDER QTY	SHIP QTY	NET PRC	EXT PRC	
^14099-102 (old 13980-102) Neptune 360 SAAS Platform AMR Annual Subscription for 501-1000 Service	553	553	2.130	1177.89	
QUO-195335-S0R2V8 START DATE: 9-1-2024 END DATE: 8-31-2025					
SUBSCRIPTION REQUIRED PLEASE REFERENCE S1217066 ON PAYMENT ** Nonstock item **					
^Maintenance: 13721-005 N_Sight Mobile Hardware Annual Maintenance for MRX-920 Mobile SERIAL #MRX401423	1	1	3663.840	3663.84	
QUO-195335-S0R2V8 START DATE: 9-1-2024 END DATE: 8-31-2025					
MAINTENANCE OPTIONAL PLEASE REFERENCE S1217066 ON PAYMENT ** Nonstock item **					



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 Edwardsville IL 62025
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13659	QUO-195335-S0R2V8		Tony Juarez		
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE	
Lisa Zoekler	BW BEST WAY	NET 30 DAYS	07/16/24	07/16/24	
DESCRIPTION	ORDER QTY	SHIP QTY	Net Ppc	EXT Ppc	
<p>On credit card purchases only, there will be a 3% convenience fee added for all invoices over \$5,000.00 or invoices paid after the invoice date.</p>					
			Subtotal	4841.73	
			S&H CHGS	0.00	
			Sales Tax	0.00	
			Amount Due	4841.73	

Invoice is due by 08/16/24.

All claims for shortage or errors must be made at once. Returns require written authorization and are subject to handling charges. Special orders are non-returnable. Past due invoices may be subject to 1.50% late charge.

Month: July 2034

Public Works
Monthly Report

Activity	Quantity	Remarks
WATER PUMPED	2534000	
WATER LEAK MAIN	0	
WATER LEAK SERVICE	3	
SEWER BACKUP		
LOCATES	48	
BUILDING PERMITS	1	
LAGOON REPORT	0	
PUMPED TO LAGOON	1971000	
Water samples	3	

SILVER LAKE POLICE DEPARTMENT
ACTIVITY REPORT FOR: ALL OFFICERS
MONTH AND YEAR: JULY 2024

TRAFFIC STOPS	TOTALS
Tickets:	
Warnings Total:	23
Verbal:	23
Written:	
DUI Investigation:	
DUI Arrests:	
No. of Vehicle Stops:	20
ARRESTS	
Felony:	
Misdemeanor:	
WARRANTS	
Served:	
NCIC Hit:	
ACCIDENTS	
Injury:	
Non-Injury:	
OTHER TYPES OF CALLS	
Animal:	1
Assist Other Agencies:	5
Suspicious Persons/Vehicles:	7
Assist Public:	46
Disturbance:	5
Fire/Medical:	2
Juvenile:	
UTV/MUT Inspections:	1
Golf Cart Inspections:	
Burglary:	
Theft:	
Civil Standbys:	
Mental Health Issues:	3
Alarms:	
UTV/MUT Violations:	
Open Garage Doors	26
Open Residential/Business Doors	1
Carseat Inquiries	
Public Events	1
Police Case Reports	
Council Meeting	2
Off Duty Calls	16